



Illinois Valley Community College
Writing Center

CREATING A BIBLIOGRAPHY IN CHICAGO STYLE

The rules below are in accordance with the Chicago Manual of Style 15th Edition.

Consult the Chicago Manual in the IVCC Writing Center or in Jacobs Library if you have more questions.

The bibliography lists all of the sources you used in your paper and is placed at the end of the paper on a new numbered page. The sources listed on this page and the ones you cite within the text must align exactly.

Placement. Place the bibliography at the end of the paper on a new numbered page. An easy way to do this is to add a Page Break at the end of the text on the last page of your essay. Place your cursor at the end of your last sentence and click CTRL + Enter.

Title. Label the page Bibliography, centered in plain text.

Spacing. Each individual entry is single spaced, but there should be a double space between entries.

Order. List the sources in alphabetical order by the authors' last names. Ignore "A, And, The" when alphabetizing by title if an author is not listed.

Indentation. Do not indent the first line in the citation; however, you must indent any additional lines 5 spaces in the citation. One way to do this is with a hanging indent. Place your cursor in front of the line to be indented and under the Home Menu, click the arrow next to the word Paragraph. Under Special, choose Hanging, and make sure that it is By .5. A second method is to place your cursor at the end of the first line and hit Enter. Then, place your cursor at the beginning of the second line and hit Tab.

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O'Neal, Paul. "The Meaning of Mental Illness within the Victorian Mental Health Act: The Problem of Definition." *Australian Social Work* 56, no. 2 (June 2003): 107-115.
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Stacy, Michelle. *The Fasting Girl: A True Victorian Medical Mystery*. New York: Tarcher/Putnam, 2002.

Tisdale, Sallie. "A Weight that Women Carry." *Harper's Magazine*, March 1993. In *The Generation of Ideas*, ed. Quentin Miller. Boston: Thomson, 2005. 616-625.